

PRODUCT DATA SHEET

Mailock Gateway Outlook Add-in

For businesses that use Windows Outlook as their email provider, the Gateway Outlook add-in integrates directly into your everyday processes and offers additional functionality to your Mailock Enterprise licence. Seamless and intuitive, the Gateway Outlook add-in makes email security easy, protecting your business from data leaks with the click of a button.



FUNCTION	DESCRIPTION
Secure email toggle	Located in the Outlook ribbon, the secure email toggle allows you to double-check if you are sending your message secured or unsecured, easily switching from one to the other.
Authentication	As part of our packages, we offer varying levels of security and a choice of verification techniques. For the Mailock Secure Email Gateway, we provide email address, Unipass, Q&A and SMS authentication. Q&A allows you to ask your recipient a question only they will know the answer to. SMS authentication involves sending a code to your customers' phones that they must input to access their secure message. Unipass ID is an authentication method that can be used to verify the identity of financial services professionals.
Revoke	Although our verification process prevents unintended recipients from accessing your email, human error can still occur when typing the wrong message or attaching the wrong document. Revoke is a feature that allows you to instantly recall your secure message and attachments, both at batch and individual message level, and can be completed by the sender without the help of IT administrators.
Read notifications	Engagement with customers is one of the key benefits of using secure email. Read notifications allow senders to be aware of when messages are opened by recipients, enabling them to follow up at the right time.
Audit trails	See who has opened or failed to open your secure messages. You can even check which Mailock identity verification process you set.
Trigger words	Trigger words are available for the Mailock Secure Email Gateway as a pre-configured default set.
Recipient validation	Optional function that allows users to check they are sending a secure message to the correct person by confirming the recipient's email address.